

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the office of the Auburn Sewerage District, 268 Court Street, on **Tuesday, December 15, 2015 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of November 17, 2015.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
 - Implementation of 2016 Sewer Rates
 - LAWPCA Apportionment & Financials
7. Old Business
 - Update on new billing procedure
8. Adjourn Regular Meeting.

Upcoming - Trustee Meeting - January 19, 2016

Office of

AUBURN WATER DISTRICT

AUBURN SEWERAGE DISTRICT

A **SPECIAL JOINT MEETING** of the Trustees of the Auburn Water District and Auburn Sewerage District for the purpose of reviewing the **FY 2016 Budgets** will be held at the office of the **Auburn Water & Sewerage Districts, 268 Court Street,** on **WEDNESDAY, DECEMBER 16, 2015 at 5:15 p.m.**

AGENDA

1. Review AWD proposed budget changes
2. Review ASD proposed budget changes
3. Review of shared Budget Capital Items
4. Executive session (if necessary) to discuss personnel issues
5. Adjourn Meeting

A **PUBLIC HEARING** on the FY 2016 Water District Budget and FY 2016 Sewerage District Budget will be held by Trustees of the Auburn Water District and Auburn Sewerage District at the office of the **Auburn Water & Sewerage Districts, 268 Court Street,** on **WEDNESDAY, DECEMBER 16, 2015 at 5:30 p.m.**

AGENDA

1. Discussion of proposed Water and Sewerage District Budgets
2. Adoption of FY 2016 Water District Budget
3. Adoption of FY 2016 Sewerage District Budget
4. Adjourn Meeting

Memo

To: Water & Sewerage District Trustees
From: Sid Hazelton, P.E., Superintendent
CC: Files
Date: 12/9/2015
Re: Discussion of December Agenda Items

Water Trustees

Lead and Copper Testing

We received formal notification of our lead action level exceedance from the Maine Drinking Water Program on November 6, 2015. As discussed at previous Trustee meetings, we are now required to expand testing, and perform a number of education and outreach activities. A copy of the letter from the Drinking Water Program is included in the packet.

Water Trustee Education

We will briefly discuss the high and low water pressure zones, pressure relief valves, and how they function.

Executive Session

There will be an executive session to update the Trustees on a litigation issue.

Sewer Trustees

2016 Rate Increase

We will discuss the implementation of the 15% rate increase that was approved by the Trustees in November.

PUC Fine

As an FYI, we were recently cited by the PUC. On Target was drilling for new Utility poles on Stetson Road Earlier this summer. Unfortunately we mislocated our 8" sewer line, and they drilled through it. We repaired the line, but were cited for the miss-mark. \$500 is the minimum fine under their policy.

Both Boards

Water shutoff for non-payment

December 2 was the first time we implemented the new shut off for non-payment program. As was discussed at previous Trustee meetings, we have eliminated the use of past due notifications, and courtesy shut off tags. We now mail the bill, and follow up with a fourteen day disconnect notice once the bill is thirty days past due (we did issue a one-time, last-time courtesy door hanger for this round of billing). This new procedure follows the recommended PUC billing guidelines.

In the past, under a normal billing cycle we could have expected an average of 15 shutoffs. The implementation of this new procedure resulted in 112 shutoffs; however, we anticipated this increase, and the full crew was on hand to do the shutoffs, and quickly turn them on again upon receipt of payment. The crew and office staff had a very busy day and night, and they deserve recognition for the work they did to organize everything and make it run as smoothly as possible. We anticipate returning to a more normal number of shutoffs (or fewer) in the future as customers get used to the new procedure.

November 17, 2015

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, November 17, 2015 at 4:00PM.

Members present: Robert Cavanagh (President). Tizz Crowley (Mayor's Representative), Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (Treasurer), Stephen Ness and Charles Sheehan. Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Sewer Superintendent and Greg Leighton of Maine Water Company.

On motion of Tizz Crowley, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of October 20, 2015**

FINANCIAL REPORT –Cascades Auburn Fiber is down \$132,000. The District will end the year with a negative budget variance of \$100,000 and \$474,000 cash on hand.

RATIFY PAYMENT OF BILLS

On motion of Raymond Fortier, seconded by Tizz Crowley, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 205,823.08 as shown on the printout dated October 15, 2015- November 13, 2015.**

OPEN SESSION – K.C. Geiger, Auburn Water District Trustee, was in attendance.

ACTIVITY REPORT – The October activity report was presented by Michael Broadbent. The District's construction projects have been completed. The crews will check and shovel around the hydrants during the winter months, perform a lot of preventative maintenance to lift stations and conduct compliance training.

NEW BUSINESS

DRAFT 2016 BUDGET-

On motion of Heidi McCarthy, seconded by Tizz Crowley, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss wages and benefits.**

On motion of Tizz Crowley, seconded by Heidi McCarthy, it was unanimously voted: **To come out of Executive Session.**

A motion by Tizz Crowley to raise the sewer rates by 11.3% effective January 1, 2016 was not seconded.

On motion of Charles Sheehan, seconded by Joseph DeFilipp it was voted: **To approve a rate increase of 15%. The vote was 5-2.**

On motion of Tizz Crowley, seconded by Charles Sheehan, it was unanimously voted: **To recommend the budget for health and benefits not exceed \$55,000.**

On motion of Tizz Crowley, seconded by Charles Sheehan, it was unanimously voted: **To schedule a Special Joint Workshop meeting to discuss health insurance.**

EPA AUDIT – The EPA conducted an audit on the maintenance of the District’s sanitary sewer collection facilities on October 28th. The District sent them a packet with supplemental information and expect to get a response sometime in 2016.

LAWPCA APPORTIONMENT & FINANCIALS – FYI

OLD BUSINESS

POLICY WORKGROUPS - It was agreed to discuss the “External Equity” Study conducted by Don Tyler at a future meeting. The Personnel Policy Manual is all set for Superintendent Hazelton’s approval and implementation. No vote was needed.

On motion of Raymond Fortier, seconded by Heidi McCarthy, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
ELEVEN MONTHS ENDED NOVEMBER 30, 2015**

| | November | 2015 | Y-T-D THRU NOVEMBER 2015 | | |
|--------------------------------|------------------|------------------|--------------------------|------------------|------------------|
| | YTD - 2014 | BUDGET | ACTUAL | BUDGET | VARIANCE |
| REVENUES: | | | | | |
| Metered Income | \$2,903,588 | \$3,422,154 | \$3,174,807 | \$3,136,974.50 | \$37,833 |
| Industrial Surcharge | 503,128 | 562,205 | 353,516 | 515,355 | (161,839) |
| Public Basins | 53,893 | 53,892 | 53,893 | 49,401 | 4,492 |
| Jobbing & Mdse. | 18,662 | 18,352 | 7,798 | 16,823 | (9,025) |
| Sewer Assessments | 19,631 | 22,302 | 28,690 | 20,444 | 8,246 |
| Finance Charges | 15,714 | 16,742 | 14,137 | 15,347 | (1,209) |
| Interest Income | 1,630 | 1,985 | 1,139 | 1,820 | (681) |
| Industrial Treatment Sampling | 46,200 | 46,200 | 42,350 | 42,350 | 0 |
| Capacity Fees (SDS) | 15,000 | 8,625 | 30,895 | 7,906 | 22,989 |
| TOTAL REVENUES | 3,577,446 | 4,152,457 | 3,707,224 | 3,806,419 | (99,195) |
| | | | 89.28% | 91.67% | < Standard |
| EXPENSES: | | | | | |
| Payroll | 336,851 | 389,647 | 338,892 | 357,176 | (18,284) |
| Employee Benefits | 160,494 | 191,598 | 164,400 | 175,632 | (11,231) |
| Maint. of Sewers | 48,665 | 61,015 | 46,472 | 55,930 | (9,458) |
| Lift Stations | 90,330 | 113,137 | 78,626 | 103,709 | (25,083) |
| Maint. of Buildings | 35,131 | 37,467 | 32,137 | 34,345 | (2,208) |
| Maint. of Trucks | 20,271 | 19,320 | 6,083 | 17,710 | (11,628) |
| Office Expense | 23,224 | 31,265 | 27,362 | 28,660 | (1,298) |
| Collection Expense | (18,124) | (7,000) | (983) | (6,417) | 5,434 |
| General Expense | 3,507 | 11,714 | 7,509 | 10,738 | (3,228) |
| Insurance | 50,374 | 54,714 | 53,250 | 50,155 | 3,095 |
| Legal & Accounting Fees | 41,840 | 33,530 | 27,255 | 30,736 | (3,481) |
| Billing Expense | 67,082 | 65,090 | 65,474 | 59,666 | 5,808 |
| L.A.W.P.C.A. | 1,967,472 | 2,195,623 | 2,064,670 | 2,012,654 | 52,016 |
| SUB-TOTAL | 2,827,117 | 3,197,120 | 2,911,149 | 2,930,693 | (19,545) |
| Interest | 89,656 | 87,256 | 80,557 | 79,985 | 572 |
| TOTAL EXPENSES | 2,916,773 | 3,284,376 | 2,991,706 | 3,010,678 | (18,972) |
| | | | 91.09% | 91.67% | < Standard |
| Bonds - Principal Payments | 467,744 | 472,746 | 472,746 | 433,351 | 39,396 |
| SURPLUS FROM OPERATIONS | 192,929 | 395,335 | 242,772 | 362,390 | (119,618) |

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - NOVEMBER 30, 2015**

| | <u>11/30/2015</u> | <u>12/31/2014</u> | <u>12/31/2014</u> |
|---------------------------------------|----------------------|----------------------|----------------------|
| Property, Plant and Equipment: | | | |
| Plant in Service | 31,839,088.44 | 31,624,117.11 | |
| Less: Accumulated Depreciation | (13,394,120.81) | (13,207,987.08) | 15,072,615.94 |
| | <u>18,444,967.63</u> | <u>18,416,130.03</u> | <u>4,503,251.44</u> |
| Construction Work In Progress | 89,641.89 | 12,637.62 | 198,928.32 |
| Current Assets: | | | |
| Cash | 419,447.39 | 772,229.23 | 472,746.82 |
| Accounts Receivable | 445,929.04 | 457,589.02 | 107,464.14 |
| Construction Assessments | 34,848.28 | 36,804.68 | 32,304.01 |
| City of Auburn Debt | 558,801.08 | 600,193.76 | 8,080.00 |
| PrePays | 3,593.50 | 78.75 | 0.00 |
| Total Current Assets | <u>1,462,619.29</u> | <u>1,866,895.44</u> | <u>620,594.97</u> |
| Deferred Charges | 85,760.99 | 99,727.58 | 0.00 |
| Total Assets | <u>20,082,989.80</u> | <u>20,395,390.67</u> | <u>20,395,390.67</u> |
| | | | |
| Equity Capital | 15,356,025.16 | | |
| Long Term Debt | 4,015,380.97 | | |
| Capital Lease (Vacuum Truck) | 134,300.74 | | |
| Current Liabilities: | | | |
| Current Portion of LTD | 487,870.47 | | |
| Accounts Payable | 57,131.18 | | |
| Accrued Interest & Other | 21,380.24 | | |
| Customer Deposits | 7,051.04 | | |
| Other Miscellaneous | 3,850.00 | | |
| Total Current Liabilities | <u>577,282.93</u> | | |
| Deferred Credits | 0.00 | | |
| Total Equity & Liabilities | <u>20,082,989.80</u> | | |

**Auburn Sewer District
Accounts Payable Check Register
November 14, 2015 thru December 4, 2015**

| <u>Check</u> | <u>Date</u> | <u>Per Vendor</u> | <u>Inv Date</u> | <u>Description</u> | <u>Amount</u> |
|--------------|-------------|--------------------------------|-----------------|---|-----------------------------|
| 4209 | 11/27/2015 | 11 Treasurer, State of Maine | 11/23/2015 | Desjardins w/e 11/22 ACCRUED OTHER DEDUCTIONS | 82.00 |
| 4210 | 11/27/2015 | 11 E.J. Prescott, Inc. | 11/9/2015 | vas usage MAT/SUP-MAINT/MAINS | <u>82.00</u> 500.49 |
| 4211 | 11/27/2015 | 11 Traction | 11/9/2015 | Convex parts Truck #27 (2006 Chevy) | <u>500.49</u> 12.33 |
| 4212 | 12/4/2015 | 11 Constellation NewEnergy, Ir | 11/18/2015 | Washington St power ACCRUED POWER | <u>12.33</u> 145.89 |
| 4213 | 12/4/2015 | 12 Gilman Electrical Supply | 12/2/2015 | W-2 parts W-2 UPGRADE - 2015 | <u>145.89</u> 1,376.25 |
| 4214 | 12/4/2015 | 12 Group Dynamic, Inc. | 11/19/2015 | annual subscription EMPLOYEE BENEFITS | <u>1,376.25</u> 500.00 |
| 4215 | 12/4/2015 | 11 Vantagepoint Transfer Agen | 11/30/2015 | Nov ACCRUED DEFERRED COMP | <u>500.00</u> 1,176.82 |
| 4216 | 12/4/2015 | 11 Vantagepoint Transfer Agen | 11/30/2015 | Nov EMPLOYEE BENEFITS | <u>1,176.82</u> 1,593.16 |
| 4217 | 12/4/2015 | 11 Vantagepoint Transfer Agen | 11/30/2015 | Nov IRA/ICMA | <u>1,593.16</u> 173.08 |
| 4218 | 12/4/2015 | 11 Treasurer, State of Maine | 11/30/2015 | Desjardins w/e 11/29 ACCRUED OTHER DEDUCTIONS | <u>173.08</u> 82.00 |
| 4219 | 12/4/2015 | 11 Power Products, Inc. | 11/18/2015 | generator maint WASHINGTON ST | <u>82.00</u> 160.00 |
| 4219 | 12/4/2015 | 11 Power Products, Inc. | 11/18/2015 | Lewiston Jct generator maint LEW. JCT RD | 160.00 |
| 4219 | 12/4/2015 | 11 Power Products, Inc. | 11/18/2015 | generator maint GREEN TURTLE | 160.00 |
| 4219 | 12/4/2015 | 11 Power Products, Inc. | 11/18/2015 | Moose Brook generator maint MOOSEBROOK | 160.00 |
| 4219 | 12/4/2015 | 11 Power Products, Inc. | 11/18/2015 | Portable C generator maint EQUIPMENT MAINTENANCE | 160.00 |

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| Auburn Sewer District Accounts Payable Check Register November 14, 2015 thru December 4, 2015 |
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|--------------|-------------|--------------------------------|-----------------|--|-------------------------|
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing OFFICE SUPPLIES | 152.91 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing ACCOUNTING SERVICES | 1,815.00 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing Truck #27 (2006 Chevy) | 87.82 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing Truck #35 (2013 Vacuum Truck) | 490.26 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing Truck #37 (2015 GMC Sierra) | 51.27 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing W/C INSURANCE | 120.00 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing MISC LIFT STATION EXP | 1,207.00 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing MISC BUILDING EXPENSE | 355.44 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing MISC EXP-MAINT OF MAINS | 323.18 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing MISC BILLING & ACCTG | 1,998.59 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing MISC OFFICE EXPENSE | 1,047.63 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing TEL-BUILDING | 288.13 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing TEL-OFFICE | 117.88 |
| | | | | | <u>18,332.60</u> |
| 4208 | 11/27/2015 | 11 Constellation NewEnergy, Ir | 11/5/2015 | Worthley Brook power ACCRUED POWER | 385.64 |
| 4208 | 11/27/2015 | 11 Constellation NewEnergy, Ir | 11/10/2015 | Lewiston Jct power ACCRUED POWER | 188.90 |
| 4208 | 11/27/2015 | 11 Constellation NewEnergy, Ir | 11/10/2015 | River Station power ACCRUED POWER | 320.92 |
| 4208 | 11/27/2015 | 11 Constellation NewEnergy, Ir | 11/11/2015 | Merrow Rd power ACCRUED POWER | 15.24 |
| 4208 | 11/27/2015 | 11 Constellation NewEnergy, Ir | 11/11/2015 | Moose Brook power ACCRUED POWER | 275.99 |
| | | | | | <u>1,186.69</u> |

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|--------------|-------------|-------------------------------|-----------------|---|----------------------------|
| 4200 | 11/24/2015 | 11 Maine Municipal Associatio | 10/26/2015 | Void ck #4200 ACCRUED INTEREST | -2,069.63 |
| 4200 | 11/24/2015 | 11 Maine Municipal Associatio | 10/26/2015 | Void ck #4200 BONDS 2009 ARRA | -41,392.68 |
| 4200 | 11/24/2015 | 11 Maine Municipal Associatio | 10/26/2015 | Voic ck # 4200 ACCRUED INTEREST | -7,597.60 |
| 4201 | 11/20/2015 | 11 Maine DOT Region 1 | 11/18/2015 | permit for Cimino in Poland COST OF MDSE & JOBBING | <u>0.00</u> 25.00 |
| 4202 | 11/24/2015 | 11 Maine Municipal Bond Banl | 10/26/2015 | 2009 ARRA bond ACCRUED INTEREST | <u>25.00</u> 2,069.63 |
| 4202 | 11/24/2015 | 11 Maine Municipal Bond Banl | 10/26/2015 | 2009 ARRA bond BONDS 2009 ARRA | 41,392.68 |
| 4202 | 11/24/2015 | 11 Maine Municipal Bond Banl | 10/26/2015 | 2007 FR bond- interest ACCRUED INTEREST | 7,597.60 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing VALVIEW DR/MANHOLES 2015 | <u>51,059.91</u> 148.50 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing ACCRUED DENTAL | 31.08 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing ACCRUED HEALTH INS W/H | 40.94 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing WAGES-MAINT OF MAINS | 4,306.68 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing EMPLOYEE BENEFITS | 2,858.33 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing PUR POWER-BUILDING | 336.24 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing PUR POWER-OFFICE | 168.09 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing GREEN TURTLE | 148.47 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing WASHINGTON ST | 148.47 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing MAT/SUP-MAINT/BLDG | 713.61 |
| 4206 | 11/27/2015 | 10 Auburn Water District | 11/12/2015 | Oct billing MAT/SUP-MAINT/MAINS | 1,377.08 |

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|--------------|-------------|--------------------------------|-----------------|---|--------------------------|
| 4192 | 11/20/201: | 11 Gagne & Sons | 11/6/2015 | hydraulic plug MAT/SUP-MAINT/MAINS | 201.80 |
| | | | | | <u>201.80</u> |
| 4193 | 11/20/201: | 11 Gilman Electrical Supply | 11/9/2015 | Rt 122 sewer station MAT/SUP-MAINT/LIFT STATIONS | 272.53 |
| | | | | | <u>272.53</u> |
| 4194 | 11/20/201: | 12 Group Dynamic, Inc. | 11/12/2015 | Dec-grop ins deductible fee EMPLOYEE BENEFITS | 33.00 |
| | | | | | <u>33.00</u> |
| 4195 | 11/20/201: | 11 L.A.W.P.C.A. | 11/3/2015 | Nov operating LAWPCA | 117,903.42 |
| | | | | | <u>117,903.42</u> |
| 4196 | 11/20/201: | 11 Lebel's Heating&Sheet Meta | 11/4/2015 | sewer maint-Miller St MAT/SUP-MAINT/MAINS | 57.60 |
| 4196 | 11/20/201: | 11 Lebel's Heating&Sheet Meta | 11/12/2015 | Miller St CSO MAT/SUP-MAINT/MAINS | 326.70 |
| | | | | | <u>384.30</u> |
| 4197 | 11/20/201: | 11 Industrial Automation Suppl | 11/3/2015 | switch, base, block MAT/SUP-MAINT/MAINS | 256.80 |
| | | | | | <u>256.80</u> |
| 4198 | 11/20/201: | 11 Treasurer, State of Maine | 11/16/2015 | Desjardins w/e 11/15 ACCRUED OTHER DEDUCTIONS | 82.00 |
| | | | | | <u>82.00</u> |
| 4199 | 11/20/201: | 12 Maine Municipal Emp.Hlth. | 11/6/2015 | Dec health ins. EMPLOYEE BENEFITS | 7,149.72 |
| 4199 | 11/20/201: | 12 Maine Municipal Emp.Hlth. | 11/6/2015 | Dec health ins. ACCRUED LIFE INSURANCE | 125.70 |
| 4199 | 11/20/201: | 12 Maine Municipal Emp.Hlth. | 11/6/2015 | Dec health ins. ACCRUED IPP W/H | 271.37 |
| 4199 | 11/20/201: | 12 Maine Municipal Emp.Hlth. | 11/6/2015 | Dec health ins. ACCRUED DENTAL | 579.51 |
| 4199 | 11/20/201: | 12 Maine Municipal Emp.Hlth. | 11/6/2015 | Dec health ins. ACCRUED HEALTH INS W/H | 1,261.70 |
| | | | | | <u>9,388.00</u> |
| 4200 | 11/20/201: | 11 Maine Municipal Associatio | 10/26/2015 | 2009 ARRA bond ACCRUED INTEREST | 2,069.63 |
| 4200 | 11/20/201: | 11 Maine Municipal Associatio | 10/26/2015 | 2009 ARRA bond BONDS 2009 ARRA | 41,392.68 |
| 4200 | 11/20/201: | 11 Maine Municipal Associatio | 10/26/2015 | 2007FR bond ACCRUED INTEREST | 7,597.60 |

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Accounts Payable Check Register
November 14, 2015 thru December 4, 2015**

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|---------------------------|-------------|-------------------------|-----------------|-----------------------------------|------------------------------------|
| 4219 | 12/4/2015 | 11 Power Products, Inc. | 11/18/2015 | generator maint WORTHLEY BROOK | 160.00 |
| 4219 | 12/4/2015 | 11 Power Products, Inc. | 11/18/2015 | generator maint RIVER STATION | 395.00 |
| 4220 | 12/4/2015 | 11 E.J. Prescott, Inc. | 11/13/2015 | vas usage MAT/SUP-MAINT/MAINS | <u>1,355.00</u> 182.82 |
| <u>Grand Total</u> | | | | | <u>182.82</u> <u>206,305.89</u> |

Net Payroll + Taxes

26,841.86

\$ 233,147.75

| VENDOR | REF | AWD G/L # | ASD G/L # | Amount |
|-------------------------------|--|-----------|-----------|-------------|
| Affiliated Healthcard Systems | Sid training for drugs & alcohol | 1142-300 | 2675-500 | \$ 62.50 |
| Auburn Water District | shared employees benefit allocation - Nov | 1604-000 | 2604-000 | \$ 1,131.13 |
| Auburn Water District | shared employees wage allocation - Nov | 1685-000 | 2601-600 | \$ 2,513.62 |
| Asco Power | Contact assembly - Worthley Brook PS | 1142-300 | 2620-201 | \$ 340.75 |
| City of Auburn | street permits-299 Park Ave | 1142-300 | 2620-600 | \$ 180.00 |
| Steve Bell | purchase for Kevin Desjardins -clothing | 1142-300 | 2604-000 | \$ 59.99 |
| Beltone Answering Service | answering service - Nov | 1142-300 | 2675-800 | \$ 27.50 |
| Beltone Answering Service | answering service - panic buttons - Nov | 1142-300 | 2675-800 | \$ 4.98 |
| Bisson Enterprises, Inc. | office cleaning - Nov | 1142-300 | 2675-500 | \$ 282.50 |
| Central Maine Power | power @ 268 Court Street - Nov | 1142-300 | 2615-500 | \$ 125.91 |
| Central Maine Power | power @ 268 Court Street - Nov | 1142-300 | 2615-800 | \$ 62.94 |
| Constellation NewEnergy | energy charge @ 268 Court Street - Nov | 1142-300 | 2615-500 | \$ 175.94 |
| Constellation NewEnergy | energy charge @ 268 Court Street - Nov | 1142-300 | 2615-800 | \$ 87.95 |
| Dig Safe System, Inc. | estimated cost - Nov | 1142-300 | 2675-600 | \$ 323.18 |
| DirigoNet | domain fee - email spam - Nov | 1142-300 | 2675-800 | \$ 25.00 |
| Eastern Fire Services | replace spool -Court St | 1142-300 | 2620-500 | \$ 350.98 |
| Fastenal | nuts & washers | 1142-300 | 2620-500 | \$ 8.50 |
| Fortier's Locksmith | barn door locks | 1142-300 | 2620-500 | \$ 200.89 |
| Great American Financial | Konica Digital Copier - lease - Nov | 1142-300 | 2675-800 | \$ 107.61 |
| Sid Hazelton | 6 month mileage stipend | 1142-300 | 2675-500 | \$ 1,225.00 |
| Home Depot | garage doors, batteries, gloves, blk nipples | 1142-300 | 2620-500 | \$ 233.95 |
| Home Depot | Riverside CSO elastomer | 1142-300 | 2620-223 | \$ 39.75 |
| City of Lewiston | wages and benes - Dan Rodrigue - Sept | 1142-300 | 2601-600 | \$ 47.56 |
| City of Lewiston | wages and benes - Dan Rodrigue - Sept | 1142-300 | 2604-000 | \$ (22.13) |
| City of Lewiston | wages and benes - Dan Rodrigue - Sept | 1142-300 | 2658-000 | \$ 23.58 |
| Lowe's | garden hose | 1142-300 | 2620-500 | \$ 3.60 |
| Maine IT | download & install symantec | 1142-300 | 2675-800 | \$ 160.00 |
| Maine State Retirement System | retirement contribution - Nov | 1142-300 | 2604-000 | \$ 1,410.59 |
| Maine Water Company | accounting services - Greg Leighton - Nov | 1142-300 | 2632-800 | \$ 1,760.00 |
| Maine State Retirement System | retirement contribution - Nov - D Hamann | 1241-070 | 2241-070 | \$ 122.82 |
| Maine State Retirement System | retirement contribution - Nov - D Hamann | 1241-065 | 2241-065 | \$ 93.24 |
| WB Mason | multifold towels | 1142-300 | 2620-500 | \$ 17.00 |
| WB Mason | 3 hole punch, tape, clips | 1142-300 | 2620-800 | \$ 36.61 |
| WB Mason | 2 paid stampers & white out | 1142-300 | 2620-800 | \$ 32.78 |
| WB Mason | Andy & Charlie planner calendars | 1142-300 | 2620-500 | \$ 38.08 |
| My Motif | website hosting | 1142-300 | 2675-800 | \$ 235.00 |
| Napa | creeper, grse gun, oil, oil dry, wash brush, power srvc diesel | 1142-300 | 2620-500 | \$ 107.51 |
| Ness Oil | Nov tk 37 | 1142-300 | 2650-124 | \$ 108.19 |
| Ness Oil | Nov tk# 35 | 1142-300 | 2650-123 | \$ 304.60 |
| Ness Oil | Nov tk # 21 | 1142-300 | 2650-121 | \$ 92.36 |
| New England Crane | inspect overhead hoists -Court St | 1142-300 | 2620-500 | \$ 316.14 |
| New England Crane | sling- Court St | 1142-300 | 2620-500 | \$ 143.43 |
| Northern Data Systems | customer billing - Nov | 1142-300 | 2675-700 | \$ 887.33 |
| Oxford Networks | telephone service - Nov | 1142-300 | 2676-800 | \$ 119.04 |
| Petro's | stapler & staples | 1142-300 | 2620-500 | \$ 13.49 |
| Pine Tree Waste | bulk waste - Nov | 1142-300 | 2675-500 | \$ 62.07 |
| Pitney Bowes | meter rent 12/1/15 to 2/29/16 | 1142-300 | 2675-800 | \$ 200.00 |
| Pitney Bowes | meter rent 12/1/15 to 2/29/16 | 1142-300 | 2675-800 | \$ 30.00 |
| Pitney Bowes | replenish meter - direct debit | 1142-300 | 2675-800 | \$ 1,000.00 |
| Power Products | generator maintenance | 1142-300 | 2677-000 | \$ 197.50 |
| Spencer Group | Hillsdale sewer patch | 1142-300 | 2620-600 | \$ 214.50 |
| Spiller's | Plotter ink | 1142-300 | 2620-500 | \$ 140.00 |
| St. Mary's | hearing & respiratory testing | 1142-300 | 2675-600 | \$ 165.00 |
| Super Shoes | Ferris clothing | 1142-300 | 2604-000 | \$ 116.99 |
| Super Shoes | Millett clothing | 1142-300 | 2604-000 | \$ 71.98 |
| Thayer Corporation | quarterly contract billing | 1142-300 | 2675-500 | \$ 396.53 |
| U.S. Cellular | cell phones - Nov | 1142-300 | 2676-500 | \$ 299.55 |
| United Way | employee contribution - Oct | 1142-300 | 2241-000 | \$ 24.00 |
| United Way | employee contribution - Nov | 1142-300 | 2241-000 | \$ 24.00 |
| Unitil | 268 Court Street - Nov | 1142-300 | 2620-500 | \$ 462.55 |
| UPS | ship to CMP -Hill electrical gloves | 1142-300 | 2675-500 | \$ 3.98 |
| Zep | detergent disinfectant | 1142-300 | 2620-500 | \$ 84.96 |

\$ 17,115.00

AUBURN SEWERAGE DISTRICT
MONTHLY ACTIVITY REPORT
November 2015

MAINS

| Location | Ck'd | Comments | OK | Plug | Maint. | Misc. | New |
|----------------------------------|------|------------------------------|----|------|--------|-------|-----|
| Turner St, TD Bank to Royal Oaks | 1 | Check mains | | | 1 | | |
| Davis Av | 1 | Jet and vacuum mains | | | 1 | | |
| Drummond St, High St | 1 | Jet and vacuum, heavy debris | | | 1 | | |
| Huston Av | 1 | Jet and vacuum mains | | | 1 | | |
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| Monthly Totals | 4 | | | | | | |
| 2014 Monthly Totals | 2 | | 0 | 0 | 4 | 0 | 0 |
| YTD Totals | 87 | | 0 | 0 | 2 | 0 | 0 |
| 2014 YTD Totals | 23 | | 1 | 5 | 76 | 5 | 0 |
| | | | 5 | 6 | 63 | 18 | 2 |

MANHOLES

| Location | Ck'd | Comments | OK | Cover | Misc. | Frame & Cover | New |
|----------------------------|------|-----------------------------|----|-------|-------|---------------|-----|
| Washington St | 1 | Check mains, blockage in MH | | | 1 | | |
| Field Av @ Morse St | 1 | Raise and repair manholes | | | | 1 | |
| Field Av, Morse St | 1 | Clean manhole with Vector | | | 1 | | |
| Windemere Wy | 1 | Repair invert | | | 1 | | |
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| Monthly Totals | 4 | | | | | | |
| 2014 Monthly Totals | 2 | | 0 | 0 | 3 | 1 | 0 |
| YTD Totals | 38 | | 0 | 0 | 1 | 0 | 1 |
| 2014 YTD Totals | 12 | | 0 | 4 | 17 | 15 | 2 |
| | | | 1 | 4 | 33 | 28 | 1 |

SERVICES

| Location | Ck'd | Comments | New | OK | Misc. | Cut |
|----------------------------|------|----------------------------------|-----|----|-------|-----|
| Bowdoin St | 1 | Check main for suspected back up | | 1 | | |
| 55 Fairview Av | 1 | Check main for suspected back up | | 1 | | |
| Merrow Rd | 1 | New service inspection | 1 | | | |
| Route 26 Poland | 1 | New service inspection | 1 | | | |
| 2441 Hotel Rd | 1 | New service inspection | 1 | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Monthly Totals | 5 | | 3 | 2 | 0 | 0 |
| 2014 Monthly Totals | 8 | | 1 | 5 | 2 | 0 |
| YTD Totals | 58 | | 14 | 14 | 30 | 0 |
| 2014 YTD Totals | 30 | | 7 | 36 | 29 | 1 |

LIFT STATIONS

| Location | No. | Comments |
|----------------------------|-----|----------------------------------|
| Washington St | 1 | Replace battery for generator |
| Washington St | 1 | Clean wet well |
| Lewiston Junction | 1 | Vactor debris from wet well |
| Lewiston Junction | 1 | Clean leachate tank |
| W-2 | 1 | Replace pumps and drives |
| RT122 Poland | 1 | Troubleshoot communication issue |
| RT122 Poland | 1 | Level transducer issues |
| All stations | 1 | Created generator run SOP |
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| Monthly Totals | 8 | |
| 2014 Monthly Totals | 13 | |
| YTD Totals | 69 | |
| 2014 YTD Totals | 94 | |

OVERFLOWS

| Item | | Comments |
|-----------------------|----------|-------------------|
| Riverside Dr CSO | 1 | Seal off overflow |
| Miller St CSO | 1 | Seal off overflow |
| Monthly Totals | 2 | |
| YTD Totals | 3 | |

WEATHER*

| Month | Precipitation | | | | | Temperature | | | |
|------------------------|-------------------|---------------|------------------------|------------------|--------------------|--------------|--------------|--------------|-------------------|
| | Snowfall (in.) | Total (in) | Heating Degree Days | Normal Precip | Days of Precip. | Max. (°F) | Min. (°F) | Avg. (°F) | Dep. from Norm |
| January | 47.6 | 3.62 | 1504 | 3.26 | 11 | 46 | -13 | 17 | -2.5 |
| February | 28.6 | 1.65 | 1550 | 2.55 | 9 | 33 | -18 | 10 | -12.9 |
| March | 8.6 | 1.43 | 1191 | 3.64 | 10 | 51 | -7 | 26 | -6.5 |
| April | 4.3 | 2.83 | 708 | 3.78 | 10 | 69 | 17 | 41 | -2.7 |
| May | 0.0 | 0.72 | 120 | 3.90 | 6 | 87 | 32 | 60 | 4.6 |
| June | 0.0 | 5.59 | 177 | 3.96 | 11 | 84 | 37 | 60 | -4.4 |
| July | 0.0 | 2.12 | 35 | 3.43 | 9 | 89 | 46 | 67 | -3.1 |
| August | 0.0 | 3.83 | 12 | 3.25 | 10 | 91 | 48 | 69 | 0.3 |
| September | 0.0 | 6.59 | 113 | 3.60 | 7 | 91 | 30 | 64 | 4.1 |
| October | 0.0 | 3.43 | 593 | 4.04 | 6 | 73 | 23 | 46 | -2.8 |
| November | 0.0 | 2.00 | 764 | 3.81 | 7 | 66 | 14 | 40 | 1.8 |
| December | | | | | | | | | |
| YTD Totals | 89.10 | 33.81 | | | | | | | |
| 2014 YTD Totals | 55.20 | 40.80 | | | | | | | |

DIG SAFE

| Month | Total | Contractors | MDOT | AHD | School Dept. | Lewiston Water | Fairpoint | AWD | CMP | ASD | GAS | MTA |
|--------------------|-------|-------------|------|-----|--------------|----------------|-----------|-----|-----|-----|-----|-----|
| January | 36 | 20 | 0 | 0 | 0 | 0 | 0 | 4 | 12 | 0 | 0 | 0 |
| February | 32 | 5 | 0 | 0 | 0 | 1 | 1 | 16 | 7 | 0 | 2 | 0 |
| March | 58 | 29 | 0 | 1 | 0 | 0 | 0 | 16 | 10 | 0 | 2 | 0 |
| April | 103 | 54 | 3 | 13 | 0 | 0 | 2 | 3 | 13 | 6 | 8 | 1 |
| May | 154 | 82 | 19 | 30 | 1 | 0 | 1 | 2 | 5 | 0 | 14 | 0 |
| June | 148 | 80 | 0 | 15 | 0 | 0 | 0 | 4 | 36 | 6 | 6 | 1 |
| July | 140 | 77 | 2 | 41 | 0 | 0 | 0 | 6 | 4 | 0 | 9 | 1 |
| August | 134 | 74 | 0 | 21 | 0 | 0 | 1 | 18 | 10 | 4 | 6 | 0 |
| September | 103 | 64 | 2 | 11 | 3 | 0 | 0 | 7 | 9 | 0 | 7 | 0 |
| October | 106 | 68 | 2 | 17 | 0 | 0 | 0 | 12 | 3 | 0 | 4 | 0 |
| November | 67 | 46 | 0 | 3 | 0 | 0 | 0 | 12 | 2 | 0 | 4 | 0 |
| December | | | | | | | | | | | | |
| YTD Totals | 1081 | 599 | 28 | 152 | 4 | 1 | 5 | 100 | 111 | 16 | 62 | 3 |
| 2014 Totals | 1318 | 658 | 12 | 250 | 12 | 5 | 17 | 61 | 81 | 8 | 207 | 7 |

DUTY FOREMAN CALLS

(Overtime)

| Districts | Total | High/Low Pressure | Water Quality | Alarms | Sewer Service | Leak | Misc. | Locates | Hydrants | Meter | Fire Calls |
|----------------------------|-------|-------------------|---------------|--------|---------------|------|-------|---------|----------|-------|------------|
| Sewerage District | 2 | | | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 |
| Water District | 6 | 0 | 0 | 0 | | 0 | 3 | 1 | 1 | 0 | 1 |
| Monthly Totals | 8 | 0 | 0 | 0 | 0 | 0 | 4 | 2 | 1 | 0 | 1 |
| 2014 Monthly Totals | 21 | 0 | 3 | 8 | 2 | 1 | 4 | 2 | 0 | 0 | 1 |
| YTD Totals | 88 | 1 | 3 | 14 | 5 | 11 | 44 | 6 | 1 | 0 | 3 |
| 2014 YTD Totals | 168 | 1 | 24 | 45 | 18 | 11 | 46 | 14 | 1 | 0 | 8 |

OTHER ACTIVITIES

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Lewiston - Auburn Water Pollution Control Authority

Cost Apportionment Summary - First Half of 2015

| Month | Lewiston Sewer Division | | Op Data % | Op Data \$ | Difference \$ | Initial % | Auburn Sewerage District | | Difference \$ | |
|----------------------|-------------------------|--------------|-----------|--------------|---------------|-----------|--------------------------|--------------|---------------|--------------|
| | Initial % | Initial \$ | | | | | Op Data % | Op Data \$ | | |
| January | 53.50% | \$134,209.21 | 51.20% | \$128,439.46 | \$5,769.74 | 0.0 | 46.50% | \$116,649.12 | \$122,418.87 | (\$5,769.74) |
| February | 53.50% | \$134,209.21 | 52.05% | \$130,571.76 | \$3,637.45 | 0.0 | 46.50% | \$116,649.12 | \$120,286.57 | (\$3,637.45) |
| March | 53.50% | \$134,209.21 | 57.28% | \$143,691.65 | (\$9,482.44) | 0.0 | 46.50% | \$116,649.12 | \$107,166.68 | \$9,482.44 |
| April | 53.50% | \$134,209.21 | 52.90% | \$132,704.06 | \$1,505.15 | 0.0 | 46.50% | \$116,649.12 | \$118,154.27 | (\$1,505.15) |
| May | 53.50% | \$134,209.21 | 53.36% | \$133,858.00 | \$351.20 | 0.0 | 46.50% | \$116,649.12 | \$117,000.33 | (\$351.20) |
| June | 53.50% | \$134,209.21 | 51.03% | \$128,013.01 | \$6,196.20 | 0.0 | 46.50% | \$116,649.12 | \$122,845.32 | (\$6,196.20) |
| Six Month Adjustment | | | 52.97% | | \$7,977.29 | | | | | (\$7,977.29) |

Cost Apportionment Summary - Second Half of 2015

| Month | Lewiston Sewer Division | | Op Data % | Op Data \$ | Difference \$ | Initial % | Auburn Sewerage District | | Difference \$ | |
|---------------------|-------------------------|--------------|-----------|--------------|---------------|-----------|--------------------------|--------------|---------------|--------------|
| | Initial % | Initial \$ | | | | | Op Data % | Op Data \$ | | |
| July | 53.00% | \$132,954.91 | 53.20% | \$133,456.63 | (\$501.72) | 0.0 | 47.00% | \$117,903.42 | \$117,401.70 | \$501.72 |
| August | 53.00% | \$132,954.91 | 55.46% | \$139,126.03 | (\$6,171.11) | 0.0 | 47.00% | \$117,903.42 | \$111,732.30 | \$6,171.11 |
| September | 53.00% | \$132,954.91 | 51.97% | \$130,371.07 | \$2,583.84 | 0.0 | 47.00% | \$117,903.42 | \$120,487.26 | (\$2,583.84) |
| October | 57.00% | \$142,989.25 | 58.18% | \$145,949.38 | (\$2,960.13) | 0.0 | 43.00% | \$107,869.08 | \$104,908.95 | \$2,960.13 |
| November | 57.00% | \$142,989.25 | 55.29% | \$138,699.57 | \$4,289.68 | 0.0 | 43.00% | \$107,869.08 | \$112,158.76 | (\$4,289.68) |
| December | 57.00% | \$142,989.25 | 56.30% | \$141,233.24 | \$1,756.01 | 0.0 | 43.00% | \$107,869.08 | \$109,625.09 | (\$1,756.01) |
| Six Month Total Adj | | | 55.07% | | (\$1,003.43) | | | | | \$1,003.43 |

| | | | | | | | | | | |
|--------------------------------|--|--|--------|--|------------|--|--|--------|--|--------------|
| Average to date | | | 53.81% | | | | | | | |
| Adjustments to date | | | | | \$5,217.85 | | | | | (\$5,217.85) |
| Average / Adjustments year end | | | 54.02% | | \$6,973.66 | | | 45.98% | | (\$6,973.66) |

All data in large font are 2015 data, Data shown in smaller, italicized font are 2014 data used for estimation/illustration purposes only.

AUBURN SEWERAGE DISTRICT 2016 BUDGET

Proposed Final
December 16, 2015

Presented for Discussion at Trustee Meeting of December 16, 2015

Trustees:

Robert Cavanagh, President
Heidi McCarthy, Treasurer
Tizz Crowley
Joseph DeFilipp
Raymond Fortier
Stephen Ness
Charles Sheehan

Officers:

Sid Hazelton, Superintendent
Mike Broadbent, Asst Superintendent
Greg Leighton, Financial Advisor

AUBURN SEWERAGE DISTRICT
2016 Budget

| | Actual 2013 | Actual 2014 | Budget 2015 | PROJECTED 2015 | BUDGET 2016 | Notes |
|-------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--|
| Metered Sales - Residential | \$1,800,955 | \$1,821,419 | \$1,985,837 | \$1,953,952 | \$2,223,597 | Assumes 15% increase at 2/1/16 |
| Metered Sales - Commercial | 583,929 | 578,783 | 635,386 | 631,615 | \$718,778 | Assumes 15% increase at 2/1/16 |
| Metered Sales - Industrial | 621,024 | 636,171 | 675,968 | 734,769 | \$836,167 | Assumes 15% increase at 2/1/16 |
| Metered Sales - Public Authorities | 119,954 | 114,202 | 124,963 | 128,382 | \$146,099 | Assumes 15% increase at 2/1/16 |
| Total Metered Sales | \$3,125,862 | \$3,150,575 | \$3,422,154 | \$3,448,718 | \$3,924,641 | 13.8% |
| Industrial Surcharges | 523,699 | 544,343 | 562,205 | 370,375 | 421,487 | Assumes 15% increase at 2/1/16 |
| Public Catch Basins | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 | Assumed continued shared amt with City |
| City of Auburn - Shared Debt | 41,393 | 41,393 | 41,392 | 41,392 | 41,392 | From Debt Schedule |
| Jobbing & Miscellaneous | 25,237 | 18,762 | 18,352 | 7,950 | 8,189 | Jobbing/Leachate |
| Assessments | 30,912 | 20,599 | 22,302 | 30,195 | 27,235 | 3 Year Avg |
| Finance Charges | 14,717 | 17,069 | 16,742 | 15,300 | 15,300 | Assume No Change |
| Interest Income | 1,953 | 1,718 | 1,985 | 1,250 | 1,250 | Assume No Change |
| Industrial Pre-Treatment Fees | 46,200 | 46,200 | 46,200 | 46,200 | 46,200 | Assume No Change |
| Sewer Capacity Fees | 23,750 | 16,500 | 8,625 | 31,000 | 23,750 | 3 Year Avg |
| Total Revenues | \$3,846,223 | \$3,869,659 | \$4,152,457 | \$4,004,880 | \$4,521,944 | 12.9% |
| Payroll | 361,347 | 371,635 | 389,647 | 369,022 | 399,609 | See Backup Schedule |
| Employee Benefits | 179,802 | 173,522 | 191,598 | 180,755 | 198,957 | See Backup Schedule |
| Maintenance of Sewers | 69,761 | 52,804 | 61,015 | 58,000 | 60,188 | See Backup Schedule |
| Maintenance of Lift Stations | 99,915 | 98,197 | 113,137 | 85,100 | 93,949 | See Backup Schedule |
| Maintenance of Buildings | 35,738 | 38,942 | 37,467 | 33,800 | 34,001 | See Backup Schedule |
| Maintenance of Vehicles | 14,407 | 22,017 | 19,320 | 10,531 | 18,700 | See Backup Schedule |
| Office Expense | 26,727 | 26,752 | 31,265 | 31,520 | 32,039 | See Backup Schedule |
| Collection Expense | (5,513) | (18,225) | (7,000) | (800) | (824) | Cost of liens - Net |
| General Expense | 18,175 | 3,916 | 11,714 | 7,000 | 9,697 | See Backup Schedule |
| Insurances | 40,788 | 54,142 | 54,714 | 56,200 | 57,886 | See Backup Schedule |
| Legal & Accounting | 32,139 | 51,320 | 33,530 | 30,500 | 32,025 | See Backup Schedule |
| Billing Expense | 67,363 | 64,807 | 65,090 | 65,000 | 66,542 | See Backup Schedule |
| LAWPCA - Treatment | 2,129,808 | 2,110,349 | 2,195,623 | 2,202,059 | 2,268,241 | See Backup Schedule (Includes Pre-Treatment Fee) |
| Sub - Total | \$3,070,457 | \$3,050,178 | \$3,197,120 | \$3,128,687 | \$3,271,010 | 4.5% |
| Interest (bonds) | 98,973 | 97,070 | 87,256 | 87,261 | 77,094 | See Backup Schedule |
| Total Expenses | \$3,169,430 | \$3,147,248 | \$3,284,376 | \$3,215,948 | \$3,348,104 | 4.1% |
| Net from Operations | \$676,793 | \$722,411 | \$868,081 | \$788,932 | \$1,173,840 | |
| Debt Reduction (bonds) | 462,852 | 467,744 | 472,746 | 472,746 | 487,870 | See Backup Schedule |
| Surplus from Operations | \$213,941 | \$254,667 | \$395,335 | \$316,186 | \$685,970 | |
| General Equipment | 4,202 | 179,598 | 99,500 | 70,685 | 132,500 | See Backup Schedule |
| Capital Projects | 106,460 | 239,376 | 516,000 | 521,150 | 517,500 | See Backup Schedule |
| Change in Cash after Capital | \$103,279 | (\$164,307) | (\$220,165) | (\$275,649) | \$35,970 | |
| Total Expenses | 3,636,484 | 3,794,590 | 3,856,622 | 3,759,379 | 3,968,474 | Total Expenses, Bond Payments, General Equipment |

12/16/2015

AUBURN SEWERAGE DISTRICT 2016 Budget

| | Actual 2013 | Actual 2014 | Budget 2015 | PROJECTED 2015 | BUDGET 2016 | Notes |
|------------------------------|------------------|------------------|------------------|-------------------|------------------|--|
| EMPLOYEE BENEFITS | | | | | | |
| Health Insurance | 104,908 | 100,982 | 112,337 | 108,225 | 122,471 | See Health Schedule (8.25% increase, \$15k Allocated from AWD) |
| FICA | 25,476 | 26,968 | 29,599 | 27,346 | 30,153 | FICA = wages X 7.65% |
| ICMA 401 Plan | 16,493 | 17,316 | 20,690 | 20,642 | 21,055 | 6% rate for participants |
| Unemployment Insurance | 2,659 | 1,781 | 1,834 | 1,437 | 1,480 | Maine Municipal |
| Clothing Allowance | 3,668 | 1,317 | 1,274 | 1,055 | 1,087 | Clothing, Other Misc |
| MSRS Retirement Plan | 19,294 | 17,815 | 18,213 | 17,050 | 17,562 | ME-PERS (Billed Monthly from AWD) |
| Shared Employees w/ Lewiston | 7,304 | 7,343 | 7,650 | 5,000 | 5,150 | Dan Rodrigue (Billed Monthly from AWD) |
| TOTAL: | \$179,802 | \$173,522 | \$191,597 | \$180,755 | \$198,957 | |

12/16/2015

AUBURN SEWERAGE DISTRICT 2016 Budget

| | Actual 2013 | Actual 2014 | Budget 2015 | PROJECTED 2015 | BUDGET 2016 | Notes |
|-------------------------------------|-----------------|-----------------|------------------|-------------------|-----------------|---|
| MAINTENANCE OF SEWERS | | | | | | |
| Contracted Work | 49,523 | 43,360 | 49,762 | 39,000 | 43,961 | T Berry, Openings, Dig Safe, Paving, Maint - (3yr Avg) |
| Materials | 20,238 | 9,444 | 11,253 | 19,000 | 16,227 | Raising MH's, Supplies, Loam, EJP - (3yr Avg) |
| TOTAL: | \$69,761 | \$52,804 | \$61,015 | \$58,000 | \$60,188 | |
| MAINTENANCE OF LIFT STATIONS | | | | | | |
| Electricity | 49,870 | 53,109 | 59,400 | 53,000 | 53,000 | Power @ Lift Stations |
| Repairs | 25,438 | 13,235 | 24,142 | 12,600 | 17,091 | Power Products, Stultz, Supplies, - (3yr Avg) |
| In-House Labor | 24,065 | 17,941 | 20,000 | 10,900 | 15,000 | In-House Payroll |
| All Other | 542 | 13,912 | 9,595 | 8,600 | 8,858 | Rentals, Landscaping, Lawn Mowing, Misc Other |
| TOTAL: | \$99,915 | \$98,197 | \$113,137 | \$85,100 | \$93,949 | |
| MAINTENANCE OF BUILDINGS | | | | | | |
| Miscellaneous | 4,708 | 3,733 | 3,737 | 3,500 | 3,535 | Measuring of Lake, Cell Phones, Misc |
| Electricity | 4,657 | 4,007 | 4,545 | 4,200 | 4,200 | Power for garage + barn |
| Heat | 7,200 | 8,048 | 9,090 | 7,600 | 7,676 | Natural Gas for Building (Unitil) |
| Supplies | 9,714 | 11,953 | 9,595 | 9,000 | 9,090 | Towels, Rags, Janitorial Supplies, Security, Fire Extinguishers |
| Repairs, Maintenance | 9,459 | 11,201 | 10,500 | 9,500 | 9,500 | Office Cleaning, Maintenance, Trash Removal, Thayer, Mileage |
| TOTAL: | \$35,738 | \$38,942 | \$37,467 | \$33,800 | \$34,001 | |
| OFFICE EXPENSE: | | | | | | |
| Computer Support | 12,830 | 9,801 | 11,768 | 12,000 | 12,360 | NDS, DirigoNet, ERSI, SCADA, Website ADD GIS with City \$2k |
| Mailing Costs | 2,650 | 2,562 | 3,030 | 3,030 | 3,060 | Postage, postage meter rental, federal express |
| Electricity | 2,300 | 2,583 | 3,232 | 3,200 | 3,200 | Power bill for 268 Court Street |
| Supplies | 2,642 | 5,953 | 3,030 | 3,030 | 3,060 | Copy paper, computer paper, toner, forms, etc. |
| Telephone | 1,800 | 1,462 | 1,515 | 1,515 | 1,530 | Office Phone Lines (Oxford Networks) |
| Membership/Service Fees | 2,020 | 1,665 | 2,121 | 2,150 | 2,172 | Maine Municipal Assoc., Andros, Chamber, Etc |
| Miscellaneous | 500 | 500 | 4,124 | 4,150 | 4,192 | Bank fees, Ads, Newsletter (2x/yr) |
| Machine Maint. Contract | 1,585 | 1,763 | 1,995 | 1,995 | 2,015 | Copier - Budget Doc Tech & Great American |
| Answering Service | 400 | 463 | 450 | 450 | 450 | Ansewering service off hours - Beltone |
| TOTAL: | \$26,727 | \$26,752 | \$31,265 | \$31,520 | \$32,039 | |

AUBURN SEWERAGE DISTRICT 2016 Budget

| | Actual 2013 | Actual 2014 | Budget 2015 | PROJECTED 2015 | BUDGET 2016 | Notes |
|---------------------------------------|-----------------|-----------------|-----------------|-------------------|-----------------|-----------------------------------|
| <u>GENERAL EXPENSE:</u> | | | | | | |
| Jobbing Expense | 14,569 | 1,901 | 8,845 | 4,500 | 6,990 | Jobbing (3 yr Avg) |
| Equipment Maintenance | 3,606 | 2,015 | 2,869 | 2,500 | 2,707 | Power Products, Misc (3 yr Avg) |
| TOTAL: | \$18,175 | \$3,916 | \$11,714 | \$7,000 | \$9,697 | |
| <u>INSURANCE EXPENSE</u> | | | | | | |
| Workman's Compensation | 9,394 | 10,285 | 10,455 | 13,300 | 13,699 | Includes Dan Rodrigue Alloc. |
| Commercial Package | 25,387 | 36,599 | 36,966 | 36,160 | 37,245 | Assumes 3% Increase |
| Auto | 2,794 | 3,828 | 3,863 | 4,270 | 4,398 | Assumes 3% Increase |
| Umbrella | 3,213 | 3,430 | 3,430 | 2,470 | 2,544 | Assumes 3% Increase |
| TOTAL: | \$40,788 | \$54,142 | \$54,714 | \$56,200 | \$57,886 | |
| <u>LEGAL & ACCOUNTING:</u> | | | | | | |
| Accounting | 22,714 | 21,505 | 22,892 | 19,525 | 20,501 | The Maine Water Co |
| Audit | 4,175 | 4,625 | 4,856 | 4,975 | 5,224 | Horton, McFarland & Veysey |
| Legal | 5,250 | 25,190 | 5,782 | 6,000 | 6,300 | Skelton, Taintor & Abbott |
| TOTAL: | \$32,139 | \$51,320 | \$33,530 | \$30,500 | \$32,025 | |
| <u>BILLING EXPENSE</u> | | | | | | |
| Other | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | Meter Reads Paid to AWD |
| Billing Items | 11,963 | 11,856 | 11,025 | 11,500 | 12,075 | NDS Billing, Customer Newsletters |
| Postage | 1,800 | 1,800 | 2,448 | 2,500 | 2,550 | Postage Allocated to Billing |
| Bad Debts | 3,600 | 1,151 | 1,617 | 1,000 | 1,917 | Write-Off Bad Debts (3 year avg) |
| TOTAL: | \$67,363 | \$64,807 | \$65,090 | \$65,000 | \$66,542 | |

LEWISTON AUBURN WATER POLLUTION CONTROL AUTHORITY

| | Actual 2013 | Actual 2014 | Budget 2015 | PROJECTED 2015 | 11/9/2015 BUDGET 2016 |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| Operating Expenses | | | | | |
| Chemicals & Amendment | \$461,408 | \$531,589 | \$440,000 | \$351,703 | \$375,000 |
| Equipment Repair & Maint. | \$107,263 | \$156,180 | \$165,000 | \$153,422 | \$165,000 |
| Building & Grounds | \$76,143 | \$146,287 | \$113,000 | \$116,076 | \$117,000 |
| Vehicle Expenses | \$74,449 | \$78,404 | \$87,000 | \$85,876 | \$62,000 |
| Residuals Disposals | \$334,691 | \$269,307 | \$323,000 | \$309,134 | \$325,000 |
| Lab & Analytical | \$77,443 | \$70,600 | \$69,000 | \$57,708 | \$73,000 |
| Pretreatment | \$11,202 | \$11,039 | \$14,500 | \$13,860 | \$14,000 |
| Safety | \$19,122 | \$15,496 | \$19,500 | \$20,420 | \$24,000 |
| Electrical | \$374,587 | \$294,939 | \$309,000 | \$269,723 | \$276,000 |
| Fuels | \$136,115 | \$148,082 | \$137,000 | \$123,992 | \$120,000 |
| Water | \$18,512 | \$31,034 | \$24,300 | \$17,834 | \$41,000 |
| Landfill Monitoring | \$16,620 | \$32,645 | \$26,000 | \$23,374 | \$32,500 |
| Other Miscellaneous Expense | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL Operating: | \$1,707,555 | \$1,785,602 | \$1,727,300 | \$1,543,122 | \$1,624,500 |
| Administrative Expenses | | | | | |
| Office Expense | \$10,487 | \$8,922 | \$10,500 | \$11,579 | \$11,250 |
| Telephone & Communications | \$6,750 | \$7,360 | \$5,900 | \$7,610 | \$7,750 |
| Insurance | \$82,589 | \$92,470 | \$90,000 | \$97,490 | \$102,000 |
| Legal & Audit | \$8,015 | \$17,464 | \$16,000 | \$16,620 | \$16,000 |
| Advertising | \$845 | \$1,099 | \$2,000 | \$2,340 | \$1,750 |
| Salaries & Wages | \$1,067,691 | \$1,089,837 | \$1,111,000 | \$1,105,003 | \$1,148,000 |
| Employee Benefits | \$336,119 | \$392,474 | \$432,500 | \$410,858 | \$422,000 |
| Professional Development | \$24,921 | \$21,867 | \$29,000 | \$27,954 | \$33,000 |
| Licensing Fees | \$18,251 | \$17,220 | \$19,000 | \$22,140 | \$25,000 |
| TOTAL Administrative | \$1,555,668 | \$1,648,713 | \$1,715,900 | \$1,701,594 | \$1,766,750 |
| Sub-Total O&M Expenses | \$3,263,223 | \$3,434,315 | \$3,443,200 | \$3,244,716 | \$3,391,250 |
| Capital Expenses | | | | | |
| Replacement Reserve | \$150,000 | \$125,000 | \$174,000 | \$174,000 | \$180,000 |
| Plant & Equipment | \$275,335 | \$135,354 | \$199,100 | \$209,114 | \$171,360 |
| TOTAL Capital Expenses | \$425,335 | \$260,354 | \$373,100 | \$383,114 | \$351,360 |
| TOTAL OPERATING EXPENSES: | \$3,688,558 | \$3,694,669 | \$3,816,300 | \$3,627,830 | \$3,742,610 |
| Debt Service Expenses | | | | | |
| Bad Debt Expense | \$0 | \$0 | \$0 | \$0 | \$0 |
| Interest | \$108,536 | \$224,662 | \$209,167 | \$211,242 | \$197,917 |
| Fees | \$352,249 | \$66,138 | \$65,778 | \$65,882 | \$65,778 |
| Bond Principal | \$865,256 | \$1,329,885 | \$1,337,171 | \$1,337,171 | \$1,492,492 |
| TOTAL DEBT SERVICE EXPENSES | \$1,326,041 | \$1,620,685 | \$1,612,116 | \$1,614,295 | \$1,756,187 |
| TOTAL EXPENSES: | \$5,014,599 | \$5,315,354 | \$5,428,416 | \$5,242,125 | \$5,498,797 |
| Revenues: | | | | | |
| Septic Revenue | \$176,164 | \$158,700 | \$155,000 | \$169,395 | \$161,000 |
| Industrial Revenue | \$151,235 | \$160,511 | \$125,000 | \$123,432 | \$135,000 |
| Septic Licenses | \$0 | \$7,000 | \$7,000 | \$7,000 | \$6,500 |
| Interest Revenue | \$674 | \$1,100 | \$1,000 | \$1,087 | \$1,000 |
| Compost Revenue | \$80,071 | \$58,106 | \$90,000 | \$80,462 | \$77,000 |
| Miscellaneous Revenue | \$10,743 | \$306,648 | \$428,000 | \$273,814 | \$390,550 |
| TOTAL REVENUE | \$418,887 | \$692,065 | \$806,000 | \$655,190 | \$771,050 |
| NET BUDGET COST: | \$4,595,712 | \$4,623,289 | \$4,622,416 | \$4,586,935 | \$4,727,747 |
| ASD @ (Budget 47%) | \$2,083,608 | \$2,064,149 | \$2,149,423 | \$2,155,859 | \$2,222,041 |
| ASD Pre-Treatment Fee | \$46,200 | \$46,200 | \$46,200 | \$46,200 | \$46,200 |
| Total to O&M | \$2,129,808 | \$2,110,349 | \$2,195,623 | \$2,202,059 | \$2,268,241 |

AUBURN SEWERAGE DISTRICT

2016 Budget

| | Actual 2013 | Actual 2014 | BUDGET 2015 | Projected 2015 | BUDGET 2016 | Projected 2017 | Projected 2018 | Projected 2019 |
|---------------|------------------|------------------|------------------|-------------------|------------------|-------------------|-------------------|-------------------|
| Principal | \$462,852 | \$467,744 | \$472,746 | \$472,746 | \$487,870 | \$493,110 | \$498,476 | \$503,968 |
| Interest | \$98,973 | \$97,070 | \$87,256 | \$87,261 | \$77,094 | \$67,473 | \$57,992 | \$48,820 |
| TOTAL: | \$561,825 | \$564,814 | \$560,002 | \$560,007 | \$564,964 | \$560,583 | \$556,468 | \$552,788 |

BONDS & NOTES**CURRENT BONDED INDEBTEDNESS:**

| <u>Issue Date</u> | <u>Balance</u> | <u>Principal</u> | <u>Interest</u> | <u>Term</u> | <u>Interest</u> | <u>Notes</u> |
|-----------------------------|--------------------|------------------|-----------------|-------------|-----------------|--|
| 1999 | \$280,000 | \$70,000 | \$13,568 | 20 years | 5.60% | Main Ext, Cleaning, 35 S Street Purchase |
| 2001 | \$590,492 | \$78,531 | \$12,766 | 20 years | 2.00% | Capital Improvements |
| 2003 | \$216,754 | \$54,482 | \$2,552 | 20 years | 1.56% | Refinance 2000FS Bond |
| 2003 | \$348,399 | \$41,145 | \$6,716 | 20 years | 2.25% | Capital Improvements |
| 2004 | \$624,213 | \$63,971 | \$11,682 | 20 years | 1.50% | Capital Improvements |
| 2007 | \$893,308 | \$68,041 | \$17,931 | 20 years | 1.62% | CSO Work per 06 & 07 Master Plans |
| 2009 | \$432,484 | \$28,915 | \$5,810 | 20 years | 1.07% | CSO & Main Lining - Various Streets |
| 2009 | \$1,117,602 | \$82,785 | \$4,139 | 20 years | 0.00% | Perryville CSO Work (City 50%) |
| TOTAL CURRENT BONDS: | \$4,503,252 | \$487,870 | \$75,164 | | | |

($\$2,070$) < Less: City of Auburn Reimbursement

\$4,000 < Plus: Vacuum Truck Annual Interest

\$77,094 < Net Interest Expense

AUBURN SEWERAGE DISTRICT - LONG TERM DEBT PAYMENT SCHEDULE

| Year | 1999 | | 2000 | | 2001 | | 2003 (a) | | 2003 (c) | | 2004 | | 2007 | | 2009 | | 2009-ARRA | | TOTAL | | |
|-------|--------------|------------|--------------|-----------|--------------|------------|------------|------------|------------|------------|--------------|------------|--------------|------------|------------|-----------|--------------|------------|---------------|--------------|---------------|
| | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Principal | Interest | Yearly Totals |
| 1999 | 0.00 | 29,772.50 | | | | | | | | | | | | | | | | | | | 29,772.50 |
| 2000 | 30,000.00 | 58,720.00 | | | | | | | | | | | | | | | | | | | 88,720.00 |
| 2001 | 30,000.00 | 57,070.00 | | | | | | | | | | | | | | | | | | | 114,140.00 |
| 2002 | 40,000.00 | 95,145.00 | | | | | | | | | | | | | | | | | | | 135,290.00 |
| 2003 | 40,000.00 | 52,945.00 | 102,450.36 | 17,388.13 | 57,871.72 | 27,652.11 | | | | | | | | | | | | | | | 243,767.22 |
| 2004 | 40,000.00 | 50,745.00 | 104,058.83 | 13,966.70 | 59,246.75 | 31,097.68 | 54,482.16 | 8,226.34 | 34,846.54 | 14,805.40 | | | | | | | | | | | 243,767.22 |
| 2005 | 50,000.00 | 48,270.00 | 105,692.55 | 10,654.33 | 60,634.45 | 28,170.31 | 54,482.07 | 12,102.99 | 35,250.36 | 14,136.28 | | | | | | | | | | | 243,767.22 |
| 2006 | 50,000.00 | 45,520.00 | 107,351.93 | 9,606.44 | 62,095.60 | 26,060.64 | 54,482.07 | 9,566.43 | 35,672.86 | 13,713.89 | | | | | | | | | | | 243,767.22 |
| 2007 | 50,000.00 | 42,770.00 | 109,037.35 | 8,542.11 | 63,571.00 | 25,723.23 | 54,482.07 | 8,941.49 | 36,115.02 | 13,271.72 | | | | | | | | | | | 243,767.22 |
| 2008 | 50,000.00 | 40,020.00 | 110,749.24 | 7,461.06 | 65,061.44 | 24,454.39 | 54,482.07 | 8,316.50 | 36,577.75 | 12,808.97 | | | | | | | | | | | 243,767.22 |
| 2009 | 50,000.00 | 37,270.00 | 112,489.00 | 6,363.02 | 66,577.78 | 23,156.45 | 54,482.07 | 7,691.60 | 37,062.02 | 12,324.73 | | | | | | | | | | | 243,767.22 |
| 2010 | 60,000.00 | 34,245.00 | 114,254.06 | 5,247.75 | 68,210.85 | 21,827.64 | 54,482.07 | 6,441.71 | 38,099.70 | 11,817.93 | | | | | | | | | | | 243,767.22 |
| 2011 | 60,000.00 | 30,945.00 | 116,047.85 | 4,114.95 | 69,831.54 | 20,467.26 | 54,482.07 | 5,452.10 | 39,234.15 | 10,985.33 | | | | | | | | | | | 243,767.22 |
| 2012 | 60,000.00 | 27,615.00 | 117,869.83 | 2,964.43 | 71,480.74 | 19,074.56 | 54,482.07 | 4,611.33 | 40,479.26 | 9,893.68 | | | | | | | | | | | 243,767.22 |
| 2013 | 60,000.00 | 24,295.00 | | | 73,189.36 | 17,646.77 | 54,482.07 | 3,968.99 | 42,571.06 | 8,924.51 | | | | | | | | | | | 243,767.22 |
| 2014 | 60,000.00 | 20,985.00 | | | 74,928.34 | 16,189.13 | 54,482.07 | 3,328.75 | 44,145.07 | 8,096.03 | | | | | | | | | | | 243,767.22 |
| 2015 | 60,000.00 | 17,675.00 | | | 76,708.64 | 14,694.78 | 54,482.07 | 2,707.75 | 45,843.30 | 7,205.35 | | | | | | | | | | | 243,767.22 |
| 2016 | 70,000.00 | 13,895.00 | | | 78,531.24 | 13,184.94 | 54,482.07 | 2,104.64 | 47,598.69 | 6,349.33 | | | | | | | | | | | 243,767.22 |
| 2017 | 70,000.00 | 9,957.50 | | | 80,397.14 | 11,699.75 | 54,482.07 | 1,451.41 | 49,433.19 | 5,494.39 | | | | | | | | | | | 243,767.22 |
| 2018 | 70,000.00 | 5,985.00 | | | 82,307.37 | 9,895.35 | 54,482.07 | 1,134.31 | 51,332.83 | 4,659.26 | | | | | | | | | | | 243,767.22 |
| 2019 | 70,000.00 | 1,995.00 | | | 84,263.00 | 8,353.84 | 54,482.07 | 826.19 | 53,266.69 | 3,820.26 | | | | | | | | | | | 243,767.22 |
| 2020 | | | | | 86,265.09 | 6,673.33 | | | 55,150.66 | 3,044.10 | | | | | | | | | | | 243,767.22 |
| 2021 | | | | | 88,314.74 | 4,852.90 | | | 57,082.62 | 2,206.76 | | | | | | | | | | | 243,767.22 |
| 2022 | | | | | 90,413.21 | 3,191.58 | | | 59,049.69 | 1,449.09 | | | | | | | | | | | 243,767.22 |
| 2023 | | | | | | | | | 61,062.62 | 74,998.89 | | | | | | | | | | | 243,767.22 |
| 2024 | | | | | | | | | 63,122.62 | 77,375.00 | | | | | | | | | | | 243,767.22 |
| 2025 | | | | | | | | | 65,226.62 | 79,828.00 | | | | | | | | | | | 243,767.22 |
| 2026 | | | | | | | | | 67,379.62 | 81,197.00 | | | | | | | | | | | 243,767.22 |
| 2027 | | | | | | | | | 69,577.62 | 82,785.36 | | | | | | | | | | | 243,767.22 |
| 2028 | | | | | | | | | 71,821.62 | 84,500.00 | | | | | | | | | | | 243,767.22 |
| 2029 | | | | | | | | | 74,111.62 | 86,348.00 | | | | | | | | | | | 243,767.22 |
| TOTAL | 1,070,000.00 | 705,570.00 | 1,100,000.00 | 86,308.82 | 1,460,000.00 | 355,045.64 | 926,195.30 | 103,334.39 | 800,000.00 | 173,539.31 | 1,250,000.00 | 257,678.34 | 1,400,000.00 | 308,140.02 | 600,000.00 | 99,822.52 | 1,853,707.00 | 155,204.83 | 10,261,902.30 | 2,264,004.77 | 12,525,907.07 |

Vehicle
Summary

AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT
2016 Budget

12/16/2015

| | Actual 2013 | Actual 2014 | BUDGET 2015 | Projected 2015 | BUDGET 2016 | Notes |
|--|-----------------|-----------------|-----------------|-------------------|-----------------|-------------------------------|
| VEHICLES: WATER | | | | | | |
| Unit #16, 2000 Chevy Pickup | 3,875 | 3,438 | 2,700 | 2,001 | 0 | Replaced in 2015 |
| Unit #19, 2002 GMC Sierra 1500 P/U | 1,194 | 3,287 | 1,500 | 1,291 | 1,329 | Use for general service |
| Unit #21, 2002 Chevy Service Truck | 3,859 | 0 | 7,500 | 0 | 0 | Replaced in 2015 |
| Unit #22, 2003 Ford Focus Wagon | 555 | -1,502 | -1,920 | -71 | -73 | Gas & Maintenance |
| Unit #23, 2004 GMC 8 cy Dump Truck | 1,884 | 3,330 | 4,476 | 1,340 | 1,380 | Gas & Maintenance |
| Unit #24, 2005 Chevy 1 Ton Utility | 7,732 | 274 | 0 | 0 | 0 | Sold in 2014 |
| Unit #25, 2005 Chevy Silverado | 1,169 | 1,469 | 1,529 | 3,128 | 3,222 | Gas & Maintenance |
| Unit #26, 2006 Chevy 1 Ton 2 WD | 3,648 | 3,833 | 4,112 | 6,529 | 6,725 | Gas & Maintenance |
| Unit #28, 2007 Ford 1 Ton Utility | 6,044 | 7,343 | 6,975 | 6,248 | 6,435 | Gas & Maintenance |
| Unit #29, 2008 Chevy Colorado | 7,465 | 2,922 | 3,414 | 4,901 | 5,048 | Gas & Maintenance |
| Unit #30, 2008 JD Backhoe-Loader | 4,522 | 1,683 | 2,802 | 15,355 | 7,187 | 2015 includes hydraulic maint |
| Unit #31, 2010 Ford Transit Van | 2,263 | 2,152 | 2,298 | 2,257 | 2,325 | Gas & Maintenance |
| Unit #32, 2011 Ford F-350 P/U | 4,086 | 10,940 | 4,500 | 3,736 | 3,848 | 2014 includes new snowplow |
| Unit #33, 2012 Ford Service Truck | 3,666 | 2,979 | 2,676 | 3,519 | 3,624 | Gas & Maintenance |
| Unit #34, 2004 Dump Truck | 6,255 | 6,334 | 7,116 | 2,741 | 2,824 | Gas & Maintenance |
| Unit #36, 2013 Ford 150 | 1,097 | 916 | 1,300 | 1,221 | 1,258 | Gas & Maintenance |
| Unit #38, 2015 Ford 250 | 0 | 0 | 0 | 1,567 | 1,500 | Gas & Maintenance |
| Unit #39, 2015 Ford 250 | 0 | 0 | 0 | 1,203 | 1,500 | Gas & Maintenance |
| 2013 JCB 409B Mini-Loader | 0 | 167 | 2,750 | 1,620 | 1,669 | Gas & Maintenance |
| All Other Miscellaneous Transportation | 1,742 | 181 | 1,749 | 2,355 | 2,425 | Trailers, Tools, Etc |
| Labor on Vehicles & Equipment | 25,327 | 16,670 | 14,500 | 15,000 | 15,000 | In-House Work on Equip |
| TOTAL: | \$86,383 | \$66,416 | \$69,977 | \$75,941 | \$67,227 | |

| | Actual 2013 | Actual 2014 | BUDGET 2015 | Projected 2015 | BUDGET 2016 | Notes |
|------------------------------------|-----------------|-----------------|-----------------|-------------------|-----------------|------------------------------|
| VEHICLES: SEWER | | | | | | |
| Unit #21, 2002 Chevy Service Truck | 3,859 | 4,683 | 0 | 400 | 0 | Replaced in 2015 (see above) |
| Unit #27, 2006 Chevy Plow Truck | 5,023 | 5,714 | 5,496 | 7,000 | 7,000 | Gas & Maintenance |
| Unit #35, 2013 Leased Vacuum Truck | 5,029 | 10,600 | 10,000 | 1,331 | 9,000 | 2015 includes \$7k refund |
| Unit #37, 2015 GMC Sierra | 0 | 1,020 | 3,500 | 1,800 | 2,500 | Gas & Maintenance |
| All Other Vehicle Related | 496 | 0 | 324 | 0 | 200 | Durand Flusher/Other |
| TOTAL: | \$14,407 | \$22,017 | \$19,320 | \$10,531 | \$18,700 | |

**AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT
2016 Equipment Budget**

| 2016 Equipment Budget | BUDGET COST | AWD SHARE | ASD SHARE | Notes |
|---|-------------------------|------------------------|-------------------------|--|
| <u>Water Operations</u> | | | | |
| Utility Truck | \$55,000 | \$55,000 | \$0 | Replace Truck #28 |
| Temporary Hose | \$4,000 | \$4,000 | \$0 | For use with Temporary Servies during main porjects |
| | <u>\$59,000</u> | <u>\$59,000</u> | <u>\$0</u> | |
| <u>Sewer Operations</u> | | | | |
| Vacuum truck & flusher | \$65,000 | \$0 | \$65,000 | Capital Lease - 5 Years @ \$65k per year - 2016 = Year 4 |
| Utility Truck | \$55,000 | \$0 | \$55,000 | Replace Truck #27 |
| | <u>\$120,000</u> | <u>\$0</u> | <u>\$120,000</u> | |
| <u>SCADA & Electrical</u> | | | | |
| SCADA Computer | \$3,000 | \$3,000 | \$0 | Programming laptop & computer at raw water station |
| GIS Work Order System | \$16,000 | \$8,000 | \$8,000 | Software and implemtation costs |
| | <u>\$19,000</u> | <u>\$11,000</u> | <u>\$8,000</u> | |
| <u>UV Plant & Lab</u> | | | | |
| Safety Equipment & Plans | \$7,500 | \$7,500 | \$0 | Confined space gear, spill booms, ERP Plans |
| Lab Equipment | \$12,000 | \$12,000 | \$0 | Lab Equipment, Fluorometer, Flow Probe |
| | <u>\$19,500</u> | <u>\$19,500</u> | <u>\$0</u> | |
| <u>Office & Administrative</u> | | | | |
| Office Workspace Upgrades | \$5,000 | \$2,500 | \$2,500 | Update furniture, workspace setups |
| Computer Updates | \$4,000 | \$2,000 | \$2,000 | Locate Mgr and Meter Shop |
| | <u>\$9,000</u> | <u>\$4,500</u> | <u>\$4,500</u> | |
| | <u>\$226,500</u> | <u>\$94,000</u> | <u>\$132,500</u> | |

AUBURN WATER DISTRICT AUBURN SEWERAGE DISTRICT

Capital Projects Summary

2016 Project Capital Improvement Projects (not budgeted in regular O&M)

| <u>2016 Water District Projects</u> | |
|---|--------------------------------|
| <u>MAINS & INFRASTRUCTURE</u> | |
| South Main - Bolster to Cook (1,300') | BUDGET COST |
| Highland Ave - Court to Western Prom (1,200') | \$175,000 |
| Park Avenue - Service Work | \$150,000 |
| Lake Street - Beacon to Davis (2,000') | \$50,000 |
| | \$200,000 |
| | Sub-Total = \$575,000 |
| | |
| <u>AUBURN LAKE, UV PLANT</u> | |
| *Bates College - Data Buoy & Research | \$10,000 |
| Raw Water Pumps - AWD share | \$12,500 |
| | Sub-Total = \$22,500 |
| | |
| | WATER TOTALS: \$597,500 |

| <u>2016 Sewer District Projects</u> | |
|--|--------------------------------|
| I&I Remediation Projects & CSO Work | BUDGET COST |
| Pump Stations - Electrical Upgrades | \$250,000 |
| Pump Stations - Upgrades | \$22,500 |
| Pump Stations - Access Road Construction | \$37,000 |
| South Main - Bolster to Cook | \$8,000 |
| Highland Ave - Court to Western Prom | \$100,000 |
| | \$100,000 |
| | SEWER TOTALS: \$517,500 |

Notes

City Road Construction
City Road Construction
Lower Water Services with MDOT work
City Road Construction in 2017

*Realtime Data Buoy, Gloeotrichia Research
Base repairs or replace water pumps

Notes

5yr CSO Plan Updated. Begin Implementations
Merrow Road, Evergreen, Lewiston Jct.
W2 & Evergreen
E2 Pump Station
City Road Construction - Rehab the Main
City Road Construction - ReLining

AUBURN SEWERAGE DISTRICT

268 COURT ST. - P.O. BOX 414
AUBURN, MAINE 04212-0414

To: Auburn Sewer District Trustees

From: Sid Hazelton - Superintendent

Subject: 2016 - Meeting Dates

| | | |
|-----------|----|--|
| January | 19 | |
| February | 16 | |
| March | 15 | (Annual Meeting) |
| April | 19 | |
| May | 17 | |
| June | 21 | |
| July | 19 | |
| August | 16 | |
| September | 20 | |
| October | 18 | |
| November | 15 | |
| December | 20 | (Subject to Budget Meetings) |
| December | 21 | (Joint Meeting, starting time will be set at a later date) |

Notes

- 1. Meetings are scheduled to start at 4:00 P.M.*
- 2. Notifications will be sent out for special meetings*